

# Harwood Ladies' Section

## Minutes of the Ladies Committee Meeting held on 5<sup>th</sup> December 2023

Present                      Lady Captain                      Dianne Cooper  
                                     Lady Captain Elect                Helen Radcliffe  
                                     Secretary                            Eileen Beeney  
                                     Competition Secretary            Katharine Jones  
                                     Janet Ayres, Kay Brannigan, Karen Hogg and Sue Manning  
                                     In attendance: Lady President Clare MacLeod

	ACTION
<p><b>Welcome:</b> Lady Captain welcomed everyone to the meeting.</p> <p><b>Apologies:</b> Gillian Crofts and Anne Oakes</p> <p>Minutes of previous meeting: Agreed as a correct record.</p> <p><b>Matters Arising</b></p> <p><b>Job Descriptions:</b> The management committee minutes suggest that these are to be used to inform potential recruits for official positions.</p> <p><b>Ladies' Annual Dinner:</b> All is in hand. Table seating has been difficult with groups of 5 or 6 women wanting to sit together. Agreed to meet at 10.00 a.m. on Friday to dress the tables.</p> <p><b>Christmas Decorations:</b> These have been put up in line with the advice from the fire service and R. Docherty. There are no plans to purchase new fire-retardant garlands etc. The Christmas tree has been decorated beautifully by J. Fishwick and A. Mack. When PAC testing is carried out the lights should be included, so they will be packed in one box for ease of access.</p> <p><b>Hampers:</b> Thanks to Dawn Eastland and Elaine Henderson for making up the hampers. Raffle tickets are available behind the bar.</p> <p><b>New Members:</b> Dale apologised for the oversight. The new members will have Away handicaps, then probably move them to Harwood at the beginning of the season.</p> <p><b>ProShop Accounts:</b> Dale provided a list showing that there is currently £2260 of ladies' prize money in his account, a large percentage from A. Taylor's win in Scotland.</p> <p><b>Bell Cup:</b> Harwood has been drawn to play Bury away in the first round.</p> <p><b>Treasurer's Report:</b> (Taken as read in her absence).            The opening bank balance for November was £1,496.41 with the cash in hand amounting to £1,380.22 making the total monies £2,876.63.            The income for November shown in the accounts was £1,385 for which £1,375 of this money is payment by the ladies for Christmas dinner on 8th December. The additional £10 is a donation from Eileen for flowers purchased for Wendy Howard.            Expenditure for November amounted to £168.20 which made up of £8.20 for Bank charges, £150 donation to the Children's Christmas party and the £10 for flowers for Wendy Howard.            Total assets therefore amounted to £4,093.43 with the Net Assets amounting to £2,232.43 after taking into account the ringfenced money of £550 for Canopy hire and £1,311 already paid for Christmas Dinners.</p> <p><b>Competition Secretary's Report:</b>            The weather has been very wet this month and so two competitions were cancelled due to the course being closed. The sheet for the Bottle Competition on Saturday 16th December is up in the locker room . It is open to all ladies, with or without a handicap. A draw will be made for playing partners, with new members being supported by experienced ladies. There will be mince pies and mulled wine afterwards.            All fixtures have now been gathered ready for Dale to put them onto the BRS system in the next week or two. He is waiting for final confirmation from some of the men's events before adding them. Once he has approved them all, I will email the list to the ladies' section. It has been agreed that the men's and ladies' Championships will take place together on the same days in 2024. i.e. week beginning Sat 6th July.            Once Gillian is back from her holidays, I will meet with her to carry out the Annual Review of Handicaps which are calculated by England Golf. If there are any increases or decreases, the players will be notified.            The draws have been carried out for the Handicap and Bronze Shield matches and these have been added to our fixture list. Thanks to Sue M , Marion A and Lorna for sorting these out . The Shield fixtures are displayed in the locker room with spaces for signing up to play.            The Bell Cup first round was drawn at the MDLGA meeting at Davyhulme Park which Eileen attended. Amelia will arrange the dates with the opposition.            Lady President informed the meeting that Helen Searle has offered to help GC when she takes over the competition secretary's role.</p>	<p>LCE</p> <p>EB</p>

**Mission Statement:** LCE hasn't put the mission statement on the website. It could go at the beginning of the ladies' blog. LP will look at how the mission statement and the opening narrative of the blog could be combined and send to LCE. LCE will contact Portfolio for advice. EB will send the mission statement to the management committee requesting approval for publication.

L Pres  
LCE  
EB

**Ladies' AGM:** The notice for the Ladies' AGM will be posted soon. There will be vacancies for 3 committee members. KH and SM are eligible for re-election should they wish to stand. KH said her time on committee had been a useful learning experience. For many reasons she would not continue on the committee but is willing to help in other ways.

#### AOB

1. **Christmas Lunch:** SM has posted the list for Christmas Lunch. Rebecca Martin is catering, and S. Houghton has negotiated a price of £18 for 2 courses and £20 for three courses. SM will purchase serviettes, crackers and prizes and be refunded by the section.
2. **60<sup>th</sup> Birthday:** SM suggested that Lyn Foster be given flowers from the ladies' section for her 60<sup>th</sup> birthday. LC will obtain and present at the Ladies Dinner. LC
3. **Centenary:** LCE reported that Susan Richardson is starting to work on a committee to plan the Centenary celebrations. She would welcome input from those who know the history of the club or would be willing to help organise events. It would be useful to include whoever will be LC in 2026 when they are elected. LCE to feedback to SR. LCE
4. **Calendar:** SM said that Susan Richardson has costs for printing the photographs from the competition to create a calendar. Proceeds from sales would go to Breast Cancer UK.
5. **Fun Competitions:** JA has heard that newer members would like the fun competitions to be team events.
6. **Management Discussion:** LP enquired about the discussion re her letter. LCE said there was uncertainty about specific concerns about equality. Captain was to meet LP. Agreed that female members need to be aware of procedures, and how to respond appropriately to any sexist comments, and to be careful not to make any themselves. JA suggested the constitution would be the starting point for change. ?
7. **Meeting with Helen Searle:** GC, LP and EB met Helen after her discussion with management representatives, in order to talk about competitions, equality and recruitment strategies. She suggested working party support for the WIG champion. EB
8. **Email address for Secretary:** KB asked Susan Richardson if the ladies' section secretary's email address could be [womenssecretary@...](mailto:womenssecretary@...) This was refused on the basis it would not be consistent with the constitution. EB to contact Susan Richardson to make the request formally, and to request a copy of the constitution from the club secretary. EB
9. **EDI:** JA asked about any progress on EDI. Helen Searle sent the club the EG templates and has spoken to club officials about that and Grievance/Disciplinary policies.

The meeting ended at 9.20 p.m.

**Date of Next Meeting: Monday 8<sup>th</sup> January 2024 at 7:00pm.**