

# HARWOOD GOLF CLUB CONSTITUTION

## 12. DISCIPLINE RULE AND PROCEDURE

- A. To suspend or expel a member from the Club for conduct which in the opinion of the Management Committee is Injurious to the interests of the Club, or breaches the Rules of Golf, handicap infringements, disqualifications, and any breaches of a Club Tournament it shall be necessary that notice of complaint in writing be sent to the Secretary, acquainting him or her with the circumstances, which give rise to such notice.
- B. The Secretary shall then call a meeting of the Management Committee who shall appoint three members (who are not involved in the matter) to consider and review the complaint.
- C. The offending member should then be advised in writing of the charge(s) made against them.
- D. The offending member should be informed that the duly appointed members will meet on [date] at [time] am/pm for the purpose of interviewing the member in respect of the charge(s) made against them.
- E. The offending member must at such meeting explain their conduct in writing or orally or tender their resignation which may or not be accepted by the Management Committee. The offending member may bring to the meeting any witnesses or any member(s) of the Club who may wish to speak on their behalf. The offending member, however, may not be legally represented.
- F. After hearing all the evidence submitted at the above meeting to the appointed members, the Management Committee will decide on whether the charge(s) are proved or not. This will be decided by a two-thirds majority vote of those present. The Management Committee can then decide to expel or suspend the offending member as charged.
- G. The decision of the Management Committee must then be conveyed in writing to the offending member, detailing any rules, regulations that have broken and the sanctions that will apply. If expelled, they must be ordered to remove their belongings from the Club premises. The offending member will be informed that they must not enter the Club premises for any reason whatsoever (which includes the course) even as a guest of a member or indeed as a member of any visiting party or team.
- H. The offending member may however, within 7 days of receiving the Management Committee decision, exercise their right of appeal to have the matter placed before the members at a Special General Meeting. Should the offending member exercise this right (which must be given in writing to the Secretary) then the Secretary must convene the meeting under the Rules of the Club.

However, any decisions which relate to the Rules of Golf or to handicapping infringements fall within the England Golf Disciplinary Framework and are subject to a right of appeal as set out below.

<b>Matter arising at</b>	<b>Disciplinary body at first instance</b>	<b>Appeal Level</b>
Club	Club	County
County	County	England Golf
National	England Golf	England Golf Appeals Panel

There will be no further right of appeal.

- I. For all other matters, The Captain or any nominated member of the Management Committee will present the case at the Special General Meeting against the offending member. The offending member will be permitted to present their case and to bring any witness(es) or member(s) willing to speak on their behalf.
- J. The Chairperson of the meeting will then call on the members present by means of a secret ballot to uphold or reject the decision of the Management Committee to expel or suspend the offending member. A majority of two-thirds will be required to confirm the decision of the Management Committee.
- K. Should the members confirm the decision of the Management Committee, the only course of action available to the expelled member is through the Courts.
- L. In the case of suspension of a member, the Management Committee shall be empowered to suspend such a member from the facilities of the Clubhouse and course for a period not exceeding 6 months.