**Harwood Ladies` Section**

**Minutes of the Ladies Committee Meeting held on 14th January 2025**

In Attendance: Lady Captain Helen Radcliffe

Competition Secretary Gillian Crofts

Treasurer Anne Oakes

Lady President Eileen Beeney

Elaine Henderson, Sue Manning, LCE Kate Knox, Dianne Cooper

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| **Agenda Item** | **ACTION** | **Action by** |
| **1.** | **Welcome**  LC welcomed everyone to the first Committee of the New Year |  |
| **2.** | **Apologies**  Apologies were received from Kay Brannigan & Janet Ayres |  |
| **3.** | **Minutes of the previous meeting**  The minutes were agreed and signed by the Lady Captain.  (In future the Secretary will ask HR to load the minutes onto the website) | **HR** |
| **4.** | **Matters arising**   1. **Dates for 2025**   For Functions/Events a booking a form needs to be completed – it was agreed that the same process needs to be followed by the Ladies Sections for their function requirements.  Once the form is completed, the function is put into the club diary, which is behind the bar. Lyn then puts the information onto the website.  For the Ladies Invitation Day & Coffee morning – set up is the evening before – this needs to be included in the diary.  A lot of discussion took place regarding the dates for the Annual Dinner and the Christmas lunch. It was eventually decided to keep the dates the same, but it was agreed that a note be sent out asking people to save the date for the Annual Dinner.   1. **Committee and other roles update**   Officers up for election at AGM  AO – Treasurer  EB – Secretary  JA & LH – Voting members  There was a proposal to Coopt Carol Brooking onto the Committee from March – Proposed by KK/ Seconded by GC. The proposal was carried. | **SM**  **SM**  **KK/SM**  **ALL**  **KK** |

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|  | 1. **AGM**   EB has informed everyone of the meeting.  No photocopies required.  Reports to be read out.  KK to read out proposal re change of name from Ladies to Women – EB to ask Arlene to count hands, plus ask someone to double check the count.  Lyn to sort the room out prior to the meeting. | **EB**  **KK/EB** |
| **5.** | **LCSLGA Annual Audit report – Seniors**  EB to contact people on the list sent out by the LCSLGA, who haven`t renewed their membership, plus send information out to people who are eligible to join to see if they wish to join. Membership costs £7.50 and then people are eligible to enter the LCSLGA competitions – all but one are team competitions. The other is a singles competition. | **EB** |
| **6.** | **Treasurer`s report**  The opening bank balance for November was £3,627.78 with the cash in hand amounting to £1,456.20 making the total monies £5,083.98.  The income for December was £474 which is made up of income from the Hamper Raffle, a payment for the Christmas dinner and a donation for Wendy Howard.  The expenditure amounted to £2,313.60 for Bank charges, a donation to the Children`s Christmas party, payment for Christmas dinners, Menu cards, Gratuities for Bar & Catering staff, Entertainment for the Christmas dinner, Flowers & napkins, Flowers, Prizes for games for Christmas lunch, 2 refunds for Christmas dinners, Donation to the Frost Foundation.  Total assets amounted to £3,244.38 with the Net Assets amounting to **£3,137.38** after taking into account the ringfenced money of £107 Donations for Wendy Howard.   1. **Bank account update**   Internet banking has been set up.  AO/JA/EB can all request to make a payment – one person has to then authorise this request for payment.  The system has been tested and is working well. | **AO**  **AO**  **AO/JA/EB** |

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| **7.** | **Competition Secretary`s report**   * Handicap Review has been undertaken there are no admendments to handicaps. * External Competitions - Race to Woodhall Spa: The Winner to go forward is Lesley Hardman. * The Winter Series continues to be disrupted due to heavy rain and snow. * The fixture list for 2025 is now complete. The final version to be sent out. * Daily Mail 4somes – there was a lot of discussion regarding the DM 4somes.   Over last few years – the rationale for which pair would go through altered a couple of times:  The winners of the club 4somes represented the club  A separate competition was quickly arranged and the winners of that competition were to represent the club  The reason for the changes was due to the handicap limit changing.  It is now 25.  After much discussion it was agreed that this year the winners of the Club 4somes represent Harwood – this was Gillian & Clare – therefore Gillian & partner go forward to the DM 4somes.    It was agreed that GC arrange a separate competition this year to establish the DM 4somes.  The handicap limit will be 25 – anyone entering with a handicap of more than 25 must play off 25. | **GC**  **GC**  **GC**  **GC**  **GC**  **GC** |
| **8.** | **Report from Management**   * Club V1 has now been upgraded – there will be unlimited chairs, which means that any number of people can use the system. Correspondence is sent from this system, as well as allowing access to the membership list.   It was agreed that GC/SM/Ladies Secretary have access. HR to confirm this with David Johnson.   * Junior Organiser – the Club are looking for a Junior Organiser | **HR** |

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| **9** | **AOB**  **Information re Shotgun from BRS**  As a result of above discussions the question of what information we can get from BRS regarding previous attendance at the Shotgun and their E mail addresses.  It was agreed to carry this issue forward to another meeting.  **Taster Day**  10 x Posters have been produced – people took posters so they could be put up in various locations from February – e.g.Harwood Methodist Church/Post Office – Edgeworth/Bolton University/HolyCross/Bury College/Little Lever Library.  Poster to be shared on WhatsApp group - people to be asked to share on Facebook.  KK has confirmed offers with Dale – re people who want to continue after the Taster Day.  EB suggested contacting sports groups e.g hockey clubs to encourage a group Taster Day – (couldn`t be accommodated on our annual Taster day)  **EB - Membership fees**  EB indicated that she had written to he club as an individual to suggest looking at offering cheaper membership fees for Ladies under 55 to try and get younger women into golf.  Look at getting a working group to look at this issue.  **Away Day**  LCE to send out information for the Away Day on 11th May.  People to send their deposits to the Harwood Ladies Account.  **Photocopier**  The club are looking to change the photocopier and have asked how much the ladies use it. Everyone indicated that they don`t use it.  **Club Calendar -** There are no plans to prepare a Calendar this year.  **Scratch & Worsley**  AO has contacted the relevant people and is awaiting a couple of confirmations. EB to enter the club into the competition. Team doesn`t need to be entered until a later date.  **Interclub Handicap**  EB to contact the relevant people to check their availability to see if we will be able to field a team. | **HR**  **KK**  **HR**  **KK**  **EB/KK/ Carol Brooking**  **EB**  **KK/AO**  **HR**  **HR**  **AO/EB**  **EB** |
| **10.** | **Date of Next Meeting**  **Monday 3rd February 2025 – 7.00 pm** |  |